

No.	Hazard Description	Event organisers	Riders & Teams	Others	Security Vehicle Driver	Scouts	Bands	Activity organisers	Probability	Impact	Ranking	Mitigation / Response
1	Contracting or spreading the virus by not practising social distancing	X	X	X					L	H	6	<ul style="list-style-type: none"> All participants sign a Rider Registration Form stating that they are aware of the risks connected with the event, including COVID, and in the event of an occurrence have no claim against the 24 Hour Bike Ride organisers. Remind participants of the need for social distancing at all times and the requirement to wear masks where applicable. Committee members and team captains to enforce social distancing and other control measures. Signs to be erected regarding social distancing and Government guidance (Hands, Face, Space & Fresh Air), particularly in enclosed areas such as Village Hall, and to be reinforced by PA announcements and volunteers.
2	Contracting or spreading the virus by not washing hands or not washing them properly	X	X	X					M	H	6	<ul style="list-style-type: none"> Put signs up and/or remind people to wash their hands or use sanitiser if no handwashing facilities available. Sanitising stations will be available. Village Hall and around field. Portaloos will be available for those at the Village Hall.
3	Contracting or spreading the virus by people congregating in high traffic areas	X	X	X					M	H	6	<ul style="list-style-type: none"> Wearing of masks in enclosed areas such as Village Hall by all those required to do so by Government regulations i.e. over 11 years old. Limit the number of people entering a space (numbers in Village Hall), remind people about the need for social distancing. Intend to only use Committee Room for registration, kitchen for Scouts catering and toilets. Registration area (Committee room): to isolate volunteers from riders and limit numbers (2). The registration desks will be by open doors so riders are outside the room. Masks to be worn. Toilets inc. portaloos – only 1 person at a time, knock and check. Caravan – 1 person only who will be acting as Control. Wipe down radios, surfaces etc. before handover.
4	Contracting or spreading the virus by the sharing of tools and equipment	X	X	X					M	H	6	<ul style="list-style-type: none"> Discourage sharing of tools and equipment, provide sanitiser and cloth to wipe down any shared surfaces. Catering (Scouts volunteers using small mess tent to serve food and kitchen to prepare) – maintain distance, wear masks and regular cleaning. Course cars – wipe down equipment, steering wheel etc. before handover.

Risk Register – COVID-19 (revised following feedback from Wiltshire Police and current status of COVID restrictions)

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																								If sharing a vehicle, then rule of 6 applies (inside space).
5	Somebody displaying coronavirus symptoms during or within 14 days of the bike ride	X	X	X							M	H	6	<ul style="list-style-type: none"> • Ask affected person to cease participation in the activity ASAP and make their own arrangements to contact the NHS. • Have a way for the NHS to contact participants for 21 days post-activity. Keep data securely. • Use Test & Trace QR code on Village Hall for riders and those on the field. • Confidentially alert other participants and volunteers to potential infection risk. 										
6	Contracting the virus through performing first aid on a casualty	X	X	X							M	H	6	<ul style="list-style-type: none"> • Be aware of St John Ambulance Covid-19 advice for first aiders. Note: only qualified first aiders to perform first aid. • A trained First Aider on site with ambulance is available throughout the event, as well as a further 2 staff in the static treatment area. 										
7	Marshals – potential for contracting the virus through passing on equipment	X	X	X							M	H	6	<ul style="list-style-type: none"> • Have hi-viz vests (marshals to provide their own or wipe down 1 provided) and wipe down equipment before handover. • Vulnerable group volunteers - ensure at low risk (quiet) marshalling point. 										
8	Rider lap checks - potential for contracting the virus through handling equipment	X	X	X							M	H	6	<ul style="list-style-type: none"> • Maintain 2 m. distance between riders in stop/start area, additional area for waiting for riders such as zig-zag lanes. • No contact with riders by those on the Board (1 marker & 1 puncher), punch card to be kept on table. 										
9	Cycling teams - potential for contracting the virus	X	X	X							M	H	6	<ul style="list-style-type: none"> • That the team and their supporters do not exceed a gathering of 30 outdoors (6 people indoors e.g. tent). Team captains and bike ride committee members will maintain social distancing between team members. 										
10	Camping – as stipulated in COVID regulations. No more than 30 people per team camping area. Contracting or spreading the virus by not practising social distancing.	X	X	X							M	H	6	<ul style="list-style-type: none"> • Social distancing to be practiced, and no more than 30 people in total per team camping area. Outdoor space. • Committee members and team captains to enforce social distancing and other control measures. • No more than 6 per tent – Rule of 6 or 2 households (indoor space). • Team camping pitches to be 2 m. apart. • Pre-allocated camping pitches so campers know where to go. 										
11					X						L	M	2	<ul style="list-style-type: none"> • 										