Crudwell 24 Hour Bike Ride

EVENT SAFETY PLAN 2023

Control Structure on site for 24/25 June 2022

		BASE	RESPONSIBILITIES
CONTROL - RADIO LOCATED IN CARAVAN		Village Hall car park	PA system - communication Manage 2-way radio system,back up radios, regular sound checks. Manage Security drivers, Manage Marshals Communication with team captains. Control emergency phone Coordinate car parking to ensure road is not blocked Liaise with administration to ensure all marshals check in and are at their correct locations.
LIAISES WITH:	Start/finish team	Village Hall car park	Log participating riders in and out. Check rider compliance kit including helmets, team high viz vest, working lights for night riders, etc. Ensure riders are dismounted between control and exit to road.
	First Aid Services	village hall field	Medical assistance - paramedic + vehicle
	Marshals	marshal points on circuit	Warn cyclists of oncoming traffic at road junctions. Assist cyclists where necessary & report breakdowns to Control. Report breaches of Event Rules to Control. Report breaches of highway code by riders to Control. Communicate with other road users if they stop and ask .
	Security vehicle	at Control Caravan	Make regular circuits to check for potential problems. Pick up riders and damaged bikes if necessary, be on call. Help set out/collect lights Support marshals, take out radios, batteries if problems
	Administration	Village Hall	Check-in riders, and register late riders. Issue wrist bands giving dedicated rider number. Check-in marshals and ensure all points are covered.
	Circuit and Field Team	Control caravan on site and security vehicle	Install/remove signs, electrical power,lighting and all equipment on the circuit and playing field. Circuit breakers are used on all connections. Ensure event radios work effectively with batteries charged etc. Manage order in camping area
	Insurance	the Event	We meet the requirements and are covered by the Insurance issued through membership of Cycling UK
	Committee & team captains	Village Hall & around circuit	Ensure control measures defined in risk assessment are met